



# EARTH DAY 2024 IN MIDDLETOWN

**Exhibitor and Vendor Application**  
**Saturday, April 20, 2024 Application**  
**Deadline: Friday, April 5, 2024**



## I WOULD LIKE TO REGISTER AS:

Business Exhibitor     Non-Profit Exhibitor     Food Vendor

Business/Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ / FAX: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

On Site Cell Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Description of Booth/Exhibit: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you intend to sell items? Yes  No  If so, please describe: \_\_\_\_\_

\_\_\_\_\_

Electrical Outlet Needed: Yes  No

### OTHER INFORMATION/INQUIRES:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# GUIDELINES FOR EXHIBITORS AND VENDORS FOR CALPINE'S EARTH DAY EVENT

- Event to be held rain or shine on Saturday, April 20, 2024
- This is a free community event – everyone is welcome.
- The booth space is generally a 10 x 10 space – if you need more room, let us know:
  - Popup canopies are required and must be provided by exhibitor.
  - Canopies must be secured for safety reasons.
  - Table and chairs are not provided.
  - Extension cords not provided
- Exhibitors and vendors are to check in at 8:45 am to receive space assignment.
- Exhibitors and vendors are expected to conduct themselves in a professional manner and keep the following in mind:
  - Each vendor is responsible for his/her booth and all items in it.
  - Booths must be staffed for entire event.
  - Booths must be ready to open at 10:00 a.m. and remain open until 3:00 p.m.
  - Booths **cannot** be broken down or removed before 3:00 p.m., **NO EXCEPTIONS**.
  - No cars or trucks will be allowed on grounds between 9:30 and 3:30 p.m.
  - Smoking is not permitted at the Event or on Calpine grounds.
- Vendors and exhibitors are expected to recycle their waste. There will be recycling bins for your use, but if other items are generated as waste, the participating groups are required to remove those items no later than 4:00 p.m. on event day.
- **GO GREEN** and limit your use of paper handouts, and provide paper, not plastic bags.
- All food vendors are requested to use recyclable products at point of sale including: plates, cups, utensils, food wrap and napkins.
- Any exhibitor or vendor serving or selling food items must have liability insurance, follow all safe food handling requirements and apply for a health permit from the County Of Lake. A copy of the permit must be submitted with this application. The Lake County Environmental Health Department can be reached at 707-263-1164 for more information.
- We reserve the right to accept or reject any application received.

## LIABILITY RELEASE

***By signing below, the above named Exhibitor hereby agrees and certifies that it shall: 1) Comply with all provisions stated above; 2) Release Calpine Corporation, its agents, employees and affiliates, including but not limited to Calpine Geysers Company, L.P. and Calpine Operating Services Company, Inc. (collectively "Calpine") from any and all liability resulting from the Exhibitor's participation in Earth Day 2023; and 3) Protect, defend, indemnify and hold harmless Calpine from and against any and all liabilities, losses, damages, claims, liens, demands and causes of action of every type which arise out of or relate to Exhibitor's participation in Earth Day 2023.***

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

Print Name/Title/Affiliation: \_\_\_\_\_

Applications can be submitted via email to [community@middletownartcenter.org](mailto:community@middletownartcenter.org)  
or dropped off in person at the Middletown Art Center (MAC)  
21456 State Hwy 175, Middletown, California 95461  
707-809-8118 • [middletownartcenter.org](http://middletownartcenter.org)